

**TOWN OF ARCADIA**  
**BOARD OF TRUSTEES WILL HOLD ITS REGULAR MEETING**  
**Arcadia Municipal Building - 217 North Main Street - Arcadia, OK 73007**  
**Thursday, February 7, 2019 - 6:30 p.m.**

**AGENDA**

**DEVOTION - FLAG SALUTE**

- Item 1. CALL TO ORDER**
- Item 2. ROLL CALL**
- Item 3. CORRESPONDENCE**
- Item 4. PETITIONS/COMMENTS**

**ANY PERSON WISHING TO MAKE A STATEMENT TO THE BOARD REGARDING TOWN OF ARCADIA MAY REQUEST TO BE HEARD.**

A Request Form should be completed and submitted to the Secretary prior to the start of the meeting.

- Item 5. CONSENT AGENDA**
  - a. Minutes of Previous Meeting Jan. 17, 2019 Minutes in Trustees Binders
  - b. Financial Status Report January 31, 2019
    - General Fund Account
    - CLEET Account
    - Street & Alley
    - Arcadia Reserve Account
  - c. Claims for Consideration

**Action Required: Motion to approve Consent Agenda**

- Item 6. CONSIDER ADDING AND ASSESSING A FEE SCHEDULE TO THE “ZONING/USE CHANGE APPLICATION” AS FOLLOWS:**

Requested Zoning District	
Residential	\$ 50 + \$2/per lot
Commercial; Dual Commercial/Agricultural	\$ 75 + 5/per lot
Agricultural; Institutional	\$100 + \$10per acre
Property Owner(s) Mail Notice, if applicable	\$ 75.00

Printed Notice (Newspaper) \$100.00

**Information:** The current Zoning Application does not have a Fee Schedule. The Fee Schedule is being recommended in the event the Town incur expenses to mail notices, advertise in the paper, pay for a sign to be erected, etc.

**Action Required:** **Motion** to approve, disapprove, and/or table for further assessment of proposed fee schedule.

- Item 7. APPROVE THE PLANNING & ZONING COMMISSION RECOMMENDATION OF FEBRUARY 5, 2019 TO APPROVE UNIVERSAL DEVELOPMENT ENTERPRISE BUILDING PERMIT CONTINGENT UPON A SURVEY BEING SECURED BY AN ADJACENT PROPERTY OWNER IDENTIFYING EXACT PROPERTY LINES OF EACH.**

**Information:** Universal Development Enterprise is representing Dexter Ganther who is desirous of building a home on Lots 3 & 4, Block 8 in Arcadia Addition (316 East 8<sup>th</sup> Street). All the proper documents were submitted to the P&Z Commission. A Commission member posed the question of property lines and possible encroachment on Mr. Ganther's part. The Commission placed the burden of proof on the property owner that posed the question.

**Action Required:** **Motion** to approve Building Permit Application submitted by Universal Development Enterprise on behalf of Mr. Dexter Ganther, contingent upon receipt of survey providing proof of property lines.

- Item 8. APPROVE THE PLANNING & ZONING COMMISSION'S RECOMMENDATION OF FEBRUARY 5, 2019 TO APPROVE REQUEST BY TWO STRUCTURES HOMES TO REZONE LOTS 1-8 – BLOCK 23 (Southwest corner of 5<sup>th</sup> and Main Street), NEWKIRK ADDITION AS RESIDENTIAL.**

**Information:** Two Structures Homes is desirous of building homes on lots located at the Southwest corner of East 5<sup>th</sup> & North Main. This area is in the "Restricted Area" and property on both sides of Main Street from Highway 66 to 5<sup>th</sup> Street was zoned commercial. The lots are currently Surrounded by residential structures.

**Action Required:** **Motion** to approve Two Structures Homes' request to rezone LOTS 1-8 – BLOCK 23 (Southwest corner of 5<sup>th</sup> and Main Street), Newkirk Addition as Residential.

- Item 9. STATUS REPORT**

- Item 10. EXECUTIVE SESSION** - as provided in 25 O.S.307 (B)(1) for the purpose of discussion concerning legal and/or personnel matters, if needed.

**Item 11. NEW BUSINESS**

**Item 12. ANNOUNCEMENTS**

**Item 13. ADJOURNMENT**

This notice was posted at Town of Arcadia City Hall & four (4) other public places on Wednesday, February 6, 2019.

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**Janice Frazier, Town Clerk**