

APPLICANT INFORMATION

FEE: \$100.00

Applicant: _____ Contact Name: _____
 Mailing Address: _____ City/State/Zip: _____
 Phone: _____ Alternate Phone: _____
 E-Mail: _____

PROJECT INFORMATION

Type of Project: (check one) Structure Demolition Interior Demolition Exterior Demolition (trees, non-permanent (gravel, sand) drives
 Project Address: _____
 Subdivision: _____ Lot: _____ Block _____ : Zoned: _____
 Type of Structure (e.g., House Barn, Shed, or Interior): _____
 Project Cost: \$ _____ Type of Construction: _____ Square Footage: _____

FOR INTERIOR DEMO ONLY

Do you need Utility Service? Yes No

FOR STRUCTURE DEMOLITION ONLY - **NO BURNING WITHOUT "BURN PERMIT"**

OG&E Remove Electric Meter? Yes No Remove Water Meter? Yes No

Date of ONG Release: _____ Date of DEQ Release: _____
 → Commercial Required & Residential, if applicable

PLAN REVIEW REQUIREMENTS

- Interior Demolition applications must include two (2) complete sets of plans drawn to scale.
- Structure Demolition applications must include three (3) complete sets of plans drawn to scale.
- Applications submitted without proper documents will delay the application and plan review process.
- Below is a checklist of required documents that must be submitted to consider an application complete. Upon submittal of a complete application, the plan review process take approximately 5 to 7 working days for residential and 10 - 14 working days for commercial.

<u>PLAN REVIEW CHECKLISTS</u>	<u>Demo Plan</u>	<u>Site Plan</u>	<u>Deed</u>	<u>ONG Release</u>	<u>DEQ Release</u>	<u>OG&E Release</u>	<u>Scope of Work</u>	<u>General Liability</u>
→ INTERIOR DEMOLITION	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A	N/A	N/A
→ STRUCTURE DEMOLITION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Applicant Signature: _____ **Date:** _____

FOR OFFICE USE ONLY	
Receipt No. _____	Date Paid _____
Amount Paid: \$ _____	Staff Init: _____

