



TOWN OF ARCADIA

39th Annual Western Heritage Festival & Rodeo

August 30, 31, & September 1, 2024

REGISTRATION FORM

YES, WE ARE INTERESTED IN PARTICIPATING IN THE FOLLOWING:

_____ **YOUTH TALENT SHOW** **Friday, August 30, 2024 @ 8:00 p.m.**
(Singing, Lip Sync, Instrumental, Dance, Drill Team, etc.)

Please describe performance category and name of group.

_____ **PARADE** **Saturday, August 31, 2024 @ 3:00 p.m.**
(Band, Drill Team, Round-Up Club, Marching Group, Car Club, Float, Public Officials, Church/Community/Civic Groups, etc.)

Please indicate your parade entry.

_____ **GOSPEL EXTRAVAGANZA** **Sunday, September 1, 2024 @ 4:00 p.m.**
(Band, Drill Team, Round-Up Club, Marching Group, Car Club, Float, Public Officials, Church/Community/Civic Groups, etc.)

Please indicate your parade entry.

_____ **NON-FOOD VENDOR (\$200)** **Friday & Saturday, August 30-31, 2024**

Indicate what you will be offering (Games, Art, Crafts, Clothing, Jewelry, Clothing, Toys, etc.)

_____ **FOOD VENDOR ** (\$300)** **Friday & Saturday, August 30-31, 2024**

Indicate what you will be offering.

**** NOTE – All Food Vendors must comply with Oklahoma City/County Health Department Standards.**

VENDORS

ALL FEES MUST BE RECEIVED BY AUGUST 23, 2024 and are NON-REFUNDABLE.

Mail this registration form and CHECKS payable to:

**TOWN OF ARCADIA
P.O. Box 268 ~ Arcadia, OK 73007**



Registration Form, page 3

Arcadia 39th Annual Western Heritage Festival & Rodeo

August 30, 31 & September 1, 2024

FIRE - SAFETY – LIABILITY STATEMENT

You are required to read, sign and return this form with your registration and fee. Fees are non-refundable.

Fire and Safety

Access to electrical power is provided by the Town of Arcadia as a courtesy. On-site decision of management are final.

All Vendors must adhere to the Town of Arcadia Fire Department rules and regulations.

All electrical wiring must conform to the electrical code of the Town of Arcadia and be UL approved.

No use of inadequately rated or frayed cords.

Liability- Hold Harmless

Exhibitors/Vendors assumes entire responsibility and hereby agrees to protect, indemnify, defend and save The Town of Arcadia (d/b/a Arcadia Western Heritage Festival & Rodeo) and its employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by exhibitor's participation in the Arcadia Festival & Rodeo (Installation, removal, maintenance, occupancy or used or the premises or part therefore).

Application for Vendor space indicates the applicant's willingness to abide by all the previously stated terms and conditions and general regulations, as well as such additional rules and regulations as the management deems necessary to the success of the event. On-site decision of management are final. This application will serve as the official contract between the vendor and the Town of Arcadia (d/b/a Arcadia Western Heritage Festival & Rodeo).

Vendor Signature (s)

Signature

Date

Printed Name



ARCADIA FESTIVAL FACT SHEET

Vendor fees are for Friday & Saturday, August 30 & 31, 2024

Vendors will be allowed to enter the Park on Friday, August 30, 2024 @ 2:00 PM to set-up.

Space assignments will be on a strictly first paid basis.

Food Vendors

Cost - \$300

Food Vendors who are not licensed food vendors by the State of Oklahoma will have to pay \$50.00/\$75.00 for Oklahoma City/County Health Department Inspection fees. This fee will be collected by the inspector at the time of inspection.

All food vendors must meet the Oklahoma City/County Health Department requirements. Mobile food and beverage units must meet Oklahoma City/County Health Department regulations. Inspectors will be on site. Food must be ready for health inspection by 5pm on Friday. For information and materials regarding the requirements, go to: www.occhd.org. Telephone: 405 427-8651

Non-Food Vendors

Costs - \$200

SALES TAX

All vendors must collect and remit Oklahoma state sales tax. Vendors with an Oklahoma Tax Commission Sales Tax Number will remit taxes as usual. Vendors that do not have an Oklahoma Tax Commission Number must complete a report and pay sales tax collected to the Town of Arcadia each day.

REFUNDS

Vendor fees are non-refundable. We will do everything possible to address any concerns that may arise.

SECURITY

Security will be provided during the festival. **The Town of Arcadia, its' agents or representatives are not responsible for lost, stolen or damaged merchandise or equipment.** Each vendor is responsible for securing their own exhibit area. Limited overnight security will be provided. Each vendor is asked to secure their property overnight to avoid damage or theft.



TOWN OF ARCADIA
39th Annual Western Heritage Festival & Rodeo 2024
SCHEDULE

FRIDAY, August 30, 2024

Vendor Booths Open **6:00 p.m.**

“Blues In The Night” Blues Festival **7:00 p.m. - Until**

Live Blues Music Festival. Bring your lawn chairs and umbrellas. Food concession will be on site.

Location: Arcadia Municipal Park

For more information call 405 370-1422

Admission Fee: \$10.00.

Details at: www.arcadiabluesfest.com

Street Dance & Talent Show **9:00 p.m. - 12 midnight**

The Street Dance is for the Youth to kick off the celebration. This event is Free. The Street Dance is combined with a Talent Show. The Talent Show is open for entries in all categories including: singing, dancing, etc. Talent entries will perform during the street dance.

Location: Downtown/Main Street.

SATURDAY, August 31, 2024

Vendor Booths Open **12:00 noon**

Parade **Promptly at 3:00 p.m.**

Line up at 2:00 p.m. – 700 N. Main Street

All entries are welcome including: businesses, elected officials, churches, civic/social organizations, drill teams, marching groups, floats, car & truck clubs, Round-Up Clubs. Trophies are awarded. Only pre-registered groups will be judged. Please enter early.

Rodeo - Open Entry **\$8,800 Added Money** **8 p.m.**

13 yrs. + \$10

6 yrs. – 12 yrs. \$5

5 yrs. under Free

SUNDAY, September 1, 2024

Gospel Extravaganza **4:00 p.m.**

The Town of Arcadia is not responsible for accidents or injury.

This is a family activity, and our objective is enjoyment for everyone who attends.

For additional information and entry forms, please contact

Arcadia City Hall by calling **(405) 396-2899**

or visit www.TownofArcadia.com